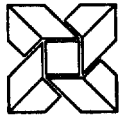


OFFICE OF THE SPECIAL COUNSEL  
U.S. Merit Systems Protection Board



Writer's Direct Dial Number:

653-8962

December 21, 1981

1120 Vermont Avenue, N.W.  
Washington, D.C. 20419  
202/653-7188

Mr. James N. Glerum  
Director of Personnel  
Central Intelligence Agency  
Headquarters Building, Room 5E58  
Washington, D.C. 20505

Dear Mr. Glerum:

The Office of the Special Counsel is in the process of recruiting new members for its Performance Review Board. We are requesting your assistance. We would like one member of the PRB to be from the Central Intelligence Agency.

The PRB for the Office of the Special Counsel consists of seven members. We are looking for four new members. We have nine Senior Executive Service positions. However, only three of them are filled. All of the SES positions that are authorized to us are career positions, except one. In addition, all of the positions are attorney positions. If possible, we would like to use the services of one of your career attorneys. However, attorney status is not required.

None of our PRB members will be asked to serve each time that a board member is needed. We have seven members so that we can alternate the members and not cause an undue hardship on anyone.

We hope to have our new PRB in place by January 31, 1982. Therefore, I would appreciate your response by January 13, 1982.

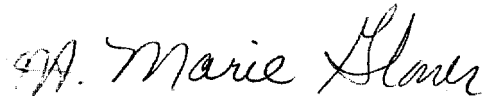
If you will be able to assist us, we would like to have information on the individual's work experience, educational background and any other related information that you would like to provide. An SF-171 will be sufficient, if one is available.

Letter to James N. Glerum  
December 21, 1981  
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We will provide additional information to you regarding our Performance Review Board if you wish. We have enclosed a copy of a brochure that briefly describes the mission and functions of the Office of the Special Counsel.

If you have questions, please contact me at the number listed at the top of the first page.

Sincerely,

A handwritten signature in cursive script that reads "M. Marie Glover".

M. Marie Glover  
Personnel Officer

MMG/svj  
Enclosure